THE OPEN UNIVERSITY OF TANZANIA
FACULTY OF ARTS AND SOCIAL SCIENCES

POSTGRADUATE STUDIES AT THE FACULTY OF ARTS AND SOCIAL SCIENCES INFORMATION

NOVEMBER 2023

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POSTGRADUATE PROGRAMMES AT THE OPEN UNIVERSITY OF TANZANIA

1.1. Admission procedures

1.1.1. Online application

We also have an online application system where applicants register their particulars online and other academic information. They further upload scanned copies of all their transcripts and certificates and a passport-size photo in digital or soft copy. Eventually, the applicant submits their applications. The application is then reviewed. If the admission is successful, the applicants receive a provisional admission letter in the mail they filled in their application forms. The procedures are:

i. Visit OUT online application portal by clicking on the following internet link: http://library.out.ac.tz:8090/index.php/registration
ii. Fill your online application according to the instructions given in the following links: http://library.out.ac.tz:8090/uploads/stepbystep.pdf
iii. https://www.youtube.com/watch?v=zPFOffP02c0
iv. Submit your application and allow us time to review the application
v. If your application is successful after our review, we will send you an admission letter in the email you filled in your online application form – please ensure that your email is correct and is functioning.
vi. The admission letter has contact details of the person whom you can contact for more information (e.g., how to register? when does the programme start? etc.). The immediate contact person is **the programme coordinator**

1.1.2. Hardcopy application

We run a traditional admission system where applicants collect hard copies of application forms from the Open University of Tanzania centres or download them from the university website. They next fill out the forms and return them to DPS with copies of their academic certificates and transcripts in person or by snail mail. After receiving these applications, the directorate takes the packages to relevant departments for assessment of their fitness for enrolment into programmes of their choice. Upon recommendations by the departments, the directorate posts the names of the selected applicants to the university website, after which the enrolled students collect their admission letters at the nearest Open University of Tanzania centre. The process is followed by students' manual registration at the Open University of Tanzania Regional Centres. Traditional application mode has the following procedures:

i. Applicants are required to submit **ONE COPY** of this application form.
ii. Certified copies of certificates and their associated transcripts must be attached to and submitted with the completed form. Any application not accompanied by these documents will neither be processed nor acknowledged.

iii. The copy of the filled-in application form and the indicated attachments should be returned directly to any close Open University of Tanzania regional/coordinating centre: Alternatively, the package can be sent by mail to: the **Director of Research, Publications and Postgraduate Studies**, **The Open University of Tanzania, P. O. Box 23409 Dar es Salaam**, **TANZANIA**

iv. Check our website after a month time to see if you are selected to join the program of your choice.

v. If selected and advertised on our website, collect your admission letter at Postgraduate Admission Office at OUT headquarters (Block A Building, Ground Floor – Left wing) or at any OUT centre which is closest to you.

vi. Receive detailed program requirements, handouts and timetables from your programme coordinators (their contacts are always provided in your admission letter)

vii. Register for the course into which you are admitted and begin your studies with immediate effect

1.1.3. Guideline for preparing a tentative research proposal for registration to a master's degree by thesis or a PhD degree by the online or traditional method

i. **Title**: the applicant should give a clear title of the research topic that will be the basis for deciding on the faculty in which the research will be conducted and guiding the faculty on the search for supervisor(s).

ii. **A brief statement of the research problem**: under this heading, the applicant should outline the research problem, giving the background to it and its significance.

iii. **Brief literature review**: the applicant should also give a brief review presenting the principal literature on the problem area, i.e., what has been done on the research problem. He/she should list the preliminary references cited in the text of the statement or tentative research proposal. Authors names should be according to agreed conventions.

iv. **Research objectives**: the applicant should show the principal objectives of the intended research, outline what gaps of knowledge will be filled through the research, and what advances will be made when the research plan is executed. Provisional hypotheses should be presented if already formulated.

v. **Research methodology**: the applicant should briefly indicate the instruments to be used and methods to be adopted in carrying out research.

However, remember that individual postgraduate programmes may have specific requirements, which are not presented here. Therefore, kindly see the details regarding the programmes of your choice at the Open University and related issues in our current University Prospectus, which is available on our website www.out.ac.tz or at the OUT Centre closest to you.

1.1.4. Learning modes

Students at the Open University can learn by coursework and dissertation or by thesis.

1.1.4.1. Coursework and dissertation

In this mode, students study at least 12 units for a master's degree and thereafter write a dissertation which weighs 6 units, making a total of 18 units (minimum). All coursework and dissertation programmes are offered through blended/hybrid mode where students learn through an e-learning platform called Modular Object-Oriented Dynamic Learning Environment (MOODLE). A Virtual Learning Environment (VLE) called MOODLE. To access the MOODLE platform, you must log into the relevant portal with your username and password. MOODLE can be used for the purpose of downloading relevant learning resources, and it can also be used as a platform for student-student or student-teacher interactions. Through this platform, students are registered into the system, and a lecturer for each course uploads documents to be read in one week. In week two, a lecturer posts a discussion question and appoints two students to propose a model answer. Other students do discuss online by posting their comments on the model answer. So, to complete one course, there are six parts equaling 12 weeks of learning for each course. There are three modules (trimesters) of about 12 weeks each required to complete the coursework. For example, if the programme has six taught courses in total, there could be two courses (i.e., two lecturers) for each module. For each course in a trimester, there is a different assessment because they are taught by different lecturers. For each course, there is a take-home term paper (assignment) to be given to students in the second half of the respective trimester); and a final comprehensive examination at the end of the trimester. The online discussions weigh 20%, the term paper-30% and the final exam-50%. The lecturers do monitor the accuracy of contributions each student makes when discussing, constituting 20%. The examination is done by students at any regional centre when they are ready. Students must have participated in the discussions for all six parts of the course in the MOODLE platform for them to be allowed to do final examinations. The final exam is done after the second face-to-face session after consultations with students.

There are also two face-to-face sessions. The first one is done only once; this is for orienting students before the programme starts. The objective is to officially launch the programme and orient students on how to use MOODLE and register and modify their profiles in the MOODLE platform. This takes about 2-4 days, normally on weekends in Dar es Salaam. If students cannot afford to come to Dar, they are advised to visit any of OUT regional centres, where we have ICT technical staff who can register them into MOODLE system and orient them on how to use the MOODLE platform. In the first face-to-face, all lecturers are encouraged to be around, but most of the orientation is done by the programme coordinator and the HoD. The second F2F is done at the end of each trimester, where the lecturers involved in the trimester do meet with students normally in Dar es Salaam each for about two days. Hence four days for the two courses. The second face-to-face session is optional for

students. Lecturers respond to difficult areas encountered while reading the documents and during the discussions. It is also the time lecturer may insist on or clarify some academic issues that are of interest to students. The Face-to-Face sessions (first or second) can be conducted in any regional centre with at least ten students. This implies that one does not have to leave the workstation to do this course (and other FASS courses) from Oct 2015.

With regard to learning materials, both printed and electronic resources are currently available at the OUT main library and at mini libraries scattered all over the OUT-Coordination Centers. The same libraries offer state-of-the-art technology, a vast collection of research and reading materials and specialized services. The central depository has more than 200,000 printed volumes. The virtual gadgets consist of bibliographic and full-text databases, online theses/ dissertations, e-books, open courseware and e-journals. For detailed information about the library hours, services and access to the library resources, please visit the OUT-Library website at: www.out.ac.tz/library/

1.1.5. PhD and master's by thesis programmes

The faculty also offers degree programmes by thesis, where candidates undertake independent research under supervisors appointed by the Senate on the recommendation of the faculty in question. A prospective candidate for a master's or PhD degree by thesis is required to submit an outline of the subject of study and/or research that he/she proposes to pursue. Thereafter, One or two supervisors will be appointed to advise the candidate in his/her field of study or research. A candidate for the degree shall be required to submit a thesis embodying the results of his studies.

1.1.5.1. Rules governing submission and examination of thesis

i. At least six months before the thesis is to be presented, a candidate shall give notice, in writing, to the Deputy Vice-Chancellor (Academic) of the University, submitting a general scope of the work.

ii. The Senate shall appoint at least two examiners for each thesis, one of whom shall be an external examiner to the University.

iii. Three copies of every thesis for the degree shall be submitted, and if the degree is awarded, two copies of a thesis so submitted shall remain in the keeping of the University to be deposited in the library. A thesis submitted for a degree shall normally have a minimum of 500 pages worthy of publication; it must also include a full list of references to materials, whether published or otherwise used in its preparation.

iv. A declaration must accompany every thesis submitted for the degree to the satisfaction of the Senate, stating that it has not been submitted before for a degree in this or any other University.

v. No thesis shall be accepted which does not make a distinct contribution to the knowledge or understanding of the subject and does not show evidence of originality.

vi. The candidate shall be required to forward to the University with his/her thesis an abstract thereof comprising not more than 300 words.

vii. The candidate may submit as a subsidiary matter in support of his/her candidate any printed contribution or contributions to the advancement of knowledge relative to his/her field of research, which he/she may have published independently or conjointly. In the event of a candidate submitting such a subsidiary matter, he/she will be required to state his/her own share in any conjoint work fully.

viii. The candidate may submit with his/her thesis a list of his/her publications.

ix. The examiners may require a candidate for the degree to present himself/herself for a viva voce examination on the general field in which the thesis falls as well as on the subject of the thesis itself.

x. If the thesis is adequate, but the candidate fails to satisfy the examiners at the oral examination, examiners may recommend to the Senate to permit the candidate to re-present the same thesis and submit himself/herself to a further oral examination within a period not exceeding 18 months.

xi. A thesis may be re-submitted in the revised or extended form if the examiners recommend it. No rejected thesis might be re-submitted in a revised form unless it was so recommended by the examiners. A thesis recommended for re-submission must be submitted within 18 months.

xii. The examiners may require the candidate to make minor alterations to the thesis without the requirement to re-submission. Such alterations must be affected within a period of 6 months. If the candidate fails to make the alterations to the satisfaction of the examiners within the specified time, and he/she is not granted an extension of time by the Senate, he/she will be deemed to have failed the examination.

xiii. When a thesis has been accepted by the University, and material from it is published, in whatever form, the acknowledgement shall be made of the fact that this material has been submitted in a thesis approved for the degree of Doctor of Philosophy of the Open University of Tanzania.

xiv. All submitted theses must pass comply with OUT format, pass plagiarism tests and be error-free

1.2. Fees

There are three categories of fees: tuition fees, non-tuition fees and students' direct costs. The details of these fees are given in the following subsections.

1.2.1. Tuition fees

The tuition fee is **180,000/=** Tshs per each coursework or dissertation unit you take.

Table 1: Fees for master's degree by coursework

Fees category	Cost per unit
East Africans and SADC members in Tanzania	Ths. 180,000.00
East Africans and SADC members outside Tanzania	$ 150.00
Students beyond SADC Areas	$ 250.00

The fee is paid in instalments per module hence at least 750,000 million Tsh per trimester if two courses are taken per trimester (module).

Table 2: Non-tuition fees for masters and postgraduate programmes

Description	Locals (TShs)	EAC/SADC (USD)	Non-SADC/EAC (USD)	Frequency
Registration fee	50,000	100	100	Once
ID processing	20,000	20	20	Once
Student organization fee	20,000	20	20	Annually
Quality assurance fee	20,000	20	20	Annually
Plagiarism fee	20,000	20	20	Once
Examination fee	20,000	40	60	Per paper

Table 3: Master by thesis (total fees)

No.	Prog.	Local fee Tshs.	EAC/SADC USD	Others (USD)	Program Coordinator
1	M. A Ling, M.A Lit & M.A Kisw.	4,370,000	2,440	4,220	Dr. Elisifa Zelda elisifa.zelda@out.ac.tz 0754 258 700
2	M.Sc Bio, M.Sc Zoology	4,370,000	2,440	4,220	Dr. Paul Wilfred paul.wilfred@out.ac.tz 0765 449 338
3	M.Sc ICT	4,370,000	2,440	4,220	Dr. Catherine Mkude Catherine.mkude@out.ac.tz 0719 868 376
4	M.Sc Math., M.Sc Phy & M.Sc Chem.	4,370,000	2,440	4,220	Dr. James Mtasingwa james.mtasingwa@out.ac.tz 0783 333 074
5	M.Sc Human Nut.	4,370,000	2,440	4,220	Dr. Elina Maseta elina.maseta@out.ac.tz 0689 354 550

Table 4: Doctor of Philosophy

No	Prog.	Local fee Tshs.	EAC/SADC USD	Others (USD)
2	FASS	6,660,000	3,170	6,672

Masters by thesis fees and PhD fees may be paid in lumpsum or four instalments: i.e., 30% during registration, 20% during proposal presentation, 30% during the presentation of research findings, and 20% during viva voce.

1.3. Student costs

There are costs that sponsors pay directly to students, but which are meant to enable a student at the Open University of Tanzania to carry out their studies successfully. The following tables present the costs.

Table 5: Master's students

Item	Local	Local (Tshs.)	Frequency
Books buying cost	700,000.00	$450	Paid once
Stationery cost	150,000.00	$100	Paid once
Independent study/research cost	3,000,000.00	$2450	Paid once
Thesis/dissertation production cost	600,000.00	$400	Paid once
Stipend	300,000.00	$300	Paid monthly

Table 6: PhD students

Item	Local	Local (Tshs.)	Frequency
Books buying cost	1,000,000.00	$700	Paid once
Stationery cost	1,000,000.00	$700	Paid once
Independent study/research cost	7,000,000.00	$3,500	Paid once
Thesis/dissertation production cost	1,000,000.00	$700	Paid once
Stipend	500,000.00	$500	Paid monthly

1.4. Account numbers

Table 7: Account numbers

Tuition fee/Registration fee/Examination fee and Turnitin fee	Open University of Tanzania, Account No 0111 0101 5604 NBC Limited
Exam/TCU/ID Fees & Quality Assurance fee.	Open University of Tanzania, Account No. 2011100105 NMB, Bank House
OUTSO Fee	OUTSO Account, NBC Kinondoni Branch Account No. 081101000085

1.4.1. Foreign students' Bank accounts

International students should pay their fees into (the Open University of Tanzania, Forex Account, NBC Bank, Swift Code, NLCB TZTX, Corporate Branch, Account Number 011105000670)

FACULTY OF ARTS AND SOCIAL SCIENCES

2.1. Introduction

There are two broad categories of Master of Arts Degrees:

   i. Master of Arts Degree by Thesis in all FASS specializations
   ii. Master of Arts Degree by Coursework (Evening and Hybrid Executive Modes)
   iii. PhDs in all FASS specializations. More details are provided in the FASS handbook and OUT Prospectus on the OUT website https://www.out.ac.tz/

2.2. Master of Arts in Governance and Leadership (MA-GL)

Master of Arts in Governance and Leadership Programme is designed for practitioners working or intending to work within community-based organizations, faith-based organizations, non-governmental organizations, international non-governmental organizations, international organizations, local governments and central governments.

Table 8: Course Structure MA GL

Code	Course Title	Units	Status
OPS 601	Advanced Political theory	2	Core
OPS 602	Leadership, Governance and Development	2	Core
OPS 603	Advanced Research methodology	2	Core
OPS 604	Leadership Ethics and Public Accountability	2	Core
OPS 605	Political Parties, Democracy, and Elections	2	Core
OPS 606	Organization Behaviour	2	Core
OPS 699	Dissertation	6	Core
	Total Units	**18**	

2.3. Master of Arts in International Cooperation and Development

The Master's programme in International Cooperation and Development is a three-trimester programme that benefits from the experience of a highly qualified team of lecturers who are specialized in various areas of international cooperation and development such as Development Aid, International and Development Economics, Political Science, International Security and International Law. The programme is highly motivating for those who intend to work either in NGOs or enterprises with international activities or in the framework of multilateral institutions.

Table 9: Course Structure MAICD

S/N	Course title	Units	Status
ICD 601	International Cooperation in Development	2	Core
ICD 602	Development Processes and Strategies	2	Core
ICD 603	International Security	2	Core
ICD 604	International Politics	2	Core

ICD 605	International Law	2	Core
ICD 606	International Business	2	Core
ICD 699	Methodology and Masters Dissertation Project	6	Core
Total Credits		**18**	

2.4. The Master of Humanitarian Action, Cooperation and Development (MHACD)

The Master of Science in Humanitarian Action, Cooperation and Development (MHACD) offers a wide approach to issues concerning humanitarian actions well as to methodological research procedures. The programme benefits from the experience of a highly qualified team of lecturers who are specialized in various areas of Humanitarian and Development Aid, such as Management of NGOs, Design and Implementation of Projects on Humanitarian Action, International and Development Economics, Political Science, International Security, and International Humanitarian Law.

Table 10: Course Structure MHACD

S/N	Course title	Units	Status
OHA 601	Principles of Humanitarian Action, Cooperation and Development	2	Core
OHA 602	Crisis, Reconstruction and Development	2	Core
OHA 603	Strategic Management of NGOs and Humanitarian Missions	2	Core
OHA 604	Health and Development	2	Core
OHA 605	Humanitarian Action – Project and Fieldwork Seminars	2	Core
OHA 606	Leadership, Governance and Development	2	Core
OHA 699	**Masters Research Projects (Dissertation)**	**6**	Core
Total Credits		**18**	

2.5. Master of Science in Economics (MSc. Econ)

The Master of Science in Economics (Msc Econ) is a worthwhile graduate programme offered by the Open University of Tanzania through its Centre for Economics and Community Economic Development (CECED). The need pressed the introduction of this programme for more trained economists at the postgraduate level for sustainable national and international development.

Table 11: Course Structure MSc. Economics

Code	Course Title	Status	credits
OEC 630	Advanced Microeconomics	Core	2
OEC 631	Advanced Macroeconomics	Core	2
OEC 632	Advanced Mathematics for Economists	Core	2
OEC 633	Advanced Econometric Analysis	Core	2
OEC 634	Macroeconomic Policy for Developing Countries	Core	2

OEC 699	Advanced Research Methodology and Dissertation	Core	6
Electives (Choose one course)			
OEC 635	Economics of Money, Banking and Financial Markets	Elective	2
OEC 636	International Economics	Elective	2
OEC 637	Public Economics	Elective	2
OEC 638	Environmental Economics	Elective	2
Total credits			**18**

2.6. Master of Arts in Monitoring and Evaluation (MA. M&E)

The Master of Arts in Monitoring and Evaluation (MA. M&E) is an academic programme which seeks to develop a sound and in-depth understanding of theoretical and practical aspects of monitoring and evaluation. It seeks to increase the pool of skilled human resources in the field of monitoring and evaluation in order to support the government's initiatives in propelling socioeconomic development and the well-being of Tanzanians. The programme adopts standard methods, techniques and best practices that are increasingly employed by international organizations such as the United Nations Development Programmes (UNDP) and the World Bank.

Table 12: Course structure MA M&E

Code	Compulsory Courses (core)	OUT Units	TCU Credits
OEC 620	Fundamentals of Project Planning and Management	2	20
OEC 621	Principles and Practices of Monitoring and Evaluation	2	20
OEC 622	Research Methods and Statistics for Impact Evaluation	2	20
OEC 623	Planning for Monitoring and Evaluation System	2	20
OEC 624	Designing for Monitoring and Evaluation System	2	20
Electives (Choose one course)			
OEC 625	Cost Benefit Analysis: Theory and Application	2	20
OEC 626	Risk Management in Monitoring and Evaluation	2	20
OEC 627	Environmental Impact Assessment	2	20
OEC 699	**Dissertation**	**6**	**60**
	Total Units	**18**	**180**

2.7. Masters of Community Economic Development (MCED)

The Masters of Community Economic Development (MCED) is an exciting programme offered by the Open University of Tanzania through its Centre of Economics and Community Economic Development. (CECED)

Table 13: Course Structure MCED

Course Code	Course Title	Units
Compulsory Modules (Core)		
CED 631	Principles and practice of CED	20
CED 632	Advanced Research methods for social scientists	20
CED 633	Economics for CED	20
CED 634	Project design and management CED	20
CED635	Organizational management for community organizations	20
CED 636	Micro-Enterprise Development CED	20
CED 699	**Dissertation –CED project report**	**60**
Total Units		**18**

2.8. Master of Arts in Kiswahili

The MA Kiswahili programme has three key objectives: (i) to train skilled professionals in Kiswahili Language, Linguistics and Literature, (ii) to produce scholars who can comprehend the significance of Kiswahili Language and its contribution towards national and international development (iii) to equip students with a stock of capabilities particularly in research and publication.

Table 14: Kiswahili Literature - Core Courses

Course Code	Course Title	Status	OUT Units	TCU Credits
OSW 601	Classical & Modern Poetry	Core	2	20
OSW 602	Kiswahili Drama	Core	2	20
OSW 603	Kiswahili Novel	Core	2	20
OSW 604	Theories of Literary Criticism	Core	2	20
Elective Courses				
OSW 605	A selected Author	Elective	2	20
OSW 606	Oral Literature	Elective	2	20
OSW 607	Movie Criticism	Elective	2	20
Total units			**18**	**180**

Table 15: Kiswahili Linguistics

Course Code	Course Title	Status	OUT Units	TCU Credits
OSW 608	Kiswahili Phonology	Core	2	20
OSW 609	Kiswahili Morphology	Core	2	20
OSW 610	Kiswahili Syntax	Core	2	20
OSW 611	Kiswahili Semantics	Core	2	20
Elective Courses				
OSW 612	History of Kiswahili Dialet	Elective	2	20
OSW 613	Sociolinguistics	Elective	2	20
OSW 614	Translation: Theory and Practice	Elective	2	20

OSW 615	Kiswahili Lexicography	Elective	2	20
	Compulsory courses for all students			
OSW 616	Research Methodology	Core	2	20
OSW 617	Dissertation Writing	Core	6	60
	Total units		**18**	**180**

2.9. Master of Arts in Natural Resource Assessment and Management

MA (NRAM) is a broad continuum programme intended to quench the thirst for knowledge in different clients regardless of age, sex and nationality. It is a timely programme aspiring to fill the knowledge and intellectual gap on sustainable natural resource management, which is a universal concern today, embracing both those with social and natural sciences backgrounds. The main objective of the MA (NRAM) Programme is to equip professionals with innovative knowledge, skills and values in integrated natural resource assessment and management to enhance understanding of current natural resource management and environmental issues.

Table 16: Course Structure MA (NRAM)

Code	Title	OUT Units	TCU Credits
ORM 601	Contemporary Issues in Natural Resource Assessment and Management	2	20
ORM 602	Economics of Environmental and Natural Resources	2	20
ORM 603	Climate Change and Environmental Impact Assessment	2	20
ORM 604	Population Dynamics and Natural Resource Management	2	20
ORM 605	Applied GIS and Remote Sensing for Natural Resources Assessment	2	20
ORM 606	Research Methodology and Techniques in Natural Resource Assessment and Dissertation	6	60
	Total Units from Core Courses	**16**	**160**
	Any ONE of the following electives		
ORM 607	Land Degradation and Rural Livelihoods	2	20
ORM 608	Sustainable Energy Resources for Developing Countries	2	20
ORM 609	Biodiversity Conservation and Ecosystem Management	2	20
ORM 610	Ecology of Tropical Natural Resources	2	20
ORM 611	Changes in Urban Landscape and the Future of Natural Resources	2	20

2.10. Master in Tourism Planning and Management

Master in Tourism Planning and Management (MTPM) programme is aimed at producing well-informed and highly knowledgeable graduates with a critical awareness of tourism as one of the most powerful forces in the globalizing World. Graduates should be in a position to demonstrate a theoretically based and practically sound level of competence for employment as tourism officers, tourism marketers, analysts, tourism planners, travel agents, managers, researchers, educators, policymakers, and tourism entrepreneurs.

Table 17: Course Structure MTPM

Code	Course Title	Status	Units
OTM 601	Theories and Practice of Tourism	Core	2
OTM 602	Tourism Policy and Planning	Core	2
OTM 603	Approaches to Hospitality Management	Core	2
OTM 604	Tourism and Hospitality Entrepreneurship	Core	2
OTM 605	Tourism Marketing and Promotion	Core	2
OTM 606	Sustainable Tourism Development	Core	2
OTM 698	Advanced Social Science Research Methods and Dissertation	Core	6
Total Units			**18**

2.11. Master of Social Work (MSW)

Master of Social work is designed to enable students to enhance human well-being and help clients to meet their basic human needs. Further, the program aims at enabling students to empower clients who are vulnerably opposed and living in poverty. A student must accumulate a total of 180 credits to graduate, out of which 80 are for Practicum and dissertation. The remaining 100 are from taught courses i.e., 80 credits from 4 core courses and 20 credits from one elective course. The duration of this programme is about 18 months.

Table 18: Course Structure MSW

Course Code	Course Title	Status	OUT Units
OSP 602	Advanced Clinical Social Work	Core	2
OSP 603	Advanced Administrative and Community Social Work	Core	2
OSP 604	Advanced Social Welfare Policy	Core	2
OSP 605	Advanced Social Work Research Methodology	Core	2
OSP 606	Postgraduate Field Practicum (600 hours)	Core	2
OSP 607	**Dissertation**	**Core**	**6**
Elective Courses (Select one course for your specialization)			
OSP 610	Leadership with Children and Families Services	Elective	2

OSP 611	Leadership in Health Services	Elective	2
OSP 612	Leadership in Development & Emergency Response	Elective	2
OSP 613	Leadership in Social Work Education	Elective	2
Total Units			**18**

2.12. Master of Arts in Gender Studies

Master of Arts in Gender Studies is structured in a way that it produces scholars who are conversant and capable of addressing issues related to gender disparities and gender inequalities in the society.

Table 19: Course Structure MA Gender Studies

Code	Title (Compulsory)	Units
OGS 600	Feminist/Gender Theories,	2
OGS 601	Principles of Gender Construction, Deconstruction & Gender Mainstreaming	2
OGS 602	Gender and Economics	2
OGS 603	Gender & Development	2
OGS 604	Gender Research Methodology and Dissertation	6
Elective Courses (select at least 2 courses)		
OGS 605	Gender Technology and Education	2
OGS 606	Gender, Language and Culture	2
OGS 607	Gender, Health and Social Issues	2
OGS 608	Legal Issues in Gender	2
OGS 620	Gender, literature & representations	2
Total Units		**18**

2.13. Postgraduate Diploma in Social Work (PGDSW)

Postgraduate Diploma in Social Work (PGDSW) has been motivated by the rapid increase of multifaceted problems due to local and international forces that affect the majority of the people, particularly the disadvantaged ones. The programme is suitable for students who basically do not have social work background at the bachelor's degree/advanced diploma levels that aspire for a Master of Social Work.

Table 20: Course Structure PGDSW

Code	Title		Units
OSP 501	Social Work Professional Ethics	Core	2
OSP 503	Human Behaviour and Social Environment	Core	2
OSP 504	Social Work Practice with Individuals, Families and Groups	Core	2
OSP 506	Social Work Practice with Communities and Organizations	Core	2
OSP 508	Introduction to Field Practice	Core	2
OSP 509	Social Welfare Policy Analysis and Evaluation	Core	2

OSP 510	Field Practice (Block)	Core	2
Total Units			**14**

2.14. Master of Arts in Mass Communication (MA MC)

The Department of Journalism and Media Studies in the Faculty of Arts and Social Sciences, for the past 6 years has been offering BA in Mass Communication and BA Journalism degree programmes. Some of the graduates of the two programmes work in media houses, in public and private organizations as journalists, editors, communication/information officers or Public Relations Officers.

The Master of Arts in Mass communication is designed to meet the needs of the labour market and the educational needs of recent graduates and professionals. The program's curriculum emphasizes the integrated nature of the communication discipline. For example, the program offers education in Communication research, theories of mass communication, public opinion and media, theories of development and development communication, communication regulations and ethics, new media technology and communication planning. Therefore, the programme aims to provide the opportunity for career enhancement and/or further graduate studies

Table 21: Course Structure MA MC

Course code	Course title	Type of course	TCU Credits
OMC 600	Mass Communication Theories and Models	Core	20
OMC 601	Mass Communication Regulations	Core	20
OMC 602	Mass Communication Ethics	Core	20
OMC 603	Public Opinion and Mass Media	Core	20
OMC 604	Advanced Mass Communication Research Methodology	Core	20
OMC 605	Master's Dissertation	Core	60
OMC 606	Mass Communication Planning and Management	Elective	20
OMC 607	Strategic Corporate Communication	Elective	20
Total Units			**180**

2.15. Masters in Library & Information Management (MLIM)

This programme is designed and developed to build professional skills across the information industry and creates opportunities for specializations in a variety of disciplines.

It is intended for information practitioners who envision working within information-based organizations, non-government organizations, international organizations, and central or local government departments. The programme is committed to carrying out highly effective participatory approaches to managing and solving information management problems in the communities. The programme is committed to carrying out highly effective participatory approaches to managing and solving library and information science problems affecting the industry.

2.15.1. The main objectives of this programme are:

o To train potential librarians/ information managers on the best and most participatory way to work in the information-based organizations
o Generate knowledge and professional skills in information management to enable leaders to make informed decisions
o To assist in building institutions that will ensure equitable sharing benefits of information
o To build capacity among information professionals working in public and private institutions

2.15.2. Programme Mode of Delivery

Master in Library and Information Management is an 18–month, 18-unit (equivalent to 180 TCU Credits) programme. Master in Library and Information Management students will be required to undertake all core courses. The programme will be offered through blended mode where an e-learning platform (MOODLE) is mostly used, followed by a short face-to-face lecture session in three trimesters of taught coursework

Two courses are taught each trimester and last for about 12 weeks. Attendance to Face to Face is optional, but students are encouraged to attend, and if not unable to, then students are encouraged to use Skype to follow class sessions. Participation in discussions through MOODLE platform is compulsory for students, and no one is allowed to sit for the final exam without effectively participating in MOODLE discussions.

After coursework, students are supposed to work on their dissertations. If a student has passed coursework but failed to do (or pass) a dissertation beyond the allowable registration duration is offered an ex-Postgraduate Diploma.

2.15.3. Admission Requirements

Candidate holding the first degree or its equivalence in any field from recognized institutions is eligible for admission into the MLIM programme. Further, admission criteria are as stipulated in the OUT prospectus (www.out.ac.tz/prospectus)

Table 22: Course Structure MLIM

Course code	Course title	Type of course	TCU credits
OLM 600	Fundamentals of Library and Information Management	Core	20
OLM 601	Organization of Knowledge	Core	20
OLM 602	Information and Communication Technology Applications	Core	20
OLM 603	Records Management and Archival Administration	Core	20
OLM 604	Management of Library and	Core	20

	Information Centers		
OLM 605	Research Methodology	Core	20
OLM 606	Master's Dissertation	Core	60
	Total units		**180**

2.16. Faculty administrators and their contacts

Dean: **Dr. Dunlop Ochieng**
    Direct Line: +255 22 2668835
    Mobile: +255 684053363
    E-mail: dfass@out.ac.tz
Coordinator of FASS Postgraduate Studies: **Dr. Ladislaus Batinoluho**
    Mobile: +0714700188; E-mail: ladislaus.batinoluho@out.ac.tz
Faculty Examination Officer
    1. **Mr. Alexander Ndibalema**
    Mobile: +255717937935; E-mail: alexander.ndibalema@out.ac.tz
    2. Mr. Vincent Mpepo
    Mobile: +255755782983; E-mail: vincent.mpepo.julius@out.ac.tz
Faculty Planner: **Mr. Manning Yusuph**
    Mobile:+255714742485; Email: manning.yusuph@out.ac.tz
Faculty Quality Assurance Coordinator: **Ms. Celia Muyinga**
    Mobile:+255759803818; Email: celia.muyinga@out.ac.tz
Faculty Consultancy and Community Outreach Coordinator: **Dr. Theresia Mugobi**
    Mobile:+255757160110; Email: theresia.mugobi@out.ac.tz
Faculty Administrator: **Ms. Nuru Abdallah**
    Mobile:+255758372355; E-mail: nuru.abdallah@out.ac.tz
Faculty Office Management Secretary: **Ms. Zitha Kessy**
    Mobile:+255719068385; E-mail: zitha.kessy@out.ac.tz

Heads of Departments

Dept/Centre	Name	Email	Mobile
Department of Linguistics and Literary Studies (LLS)	Dr. Zelda Elisifa	zelda.elisifa@out.ac.tz	0623134276
Department of Sociology and Social work (SOSW)	Dr. Mariana Makuu	mariana.makuu@out.ac.tz	0716211283
Department of Economics and Community Development (ECED)	Dr. Emmanuel Nyankweli	emmanuel.nyankweli@out.ac.tz	0758177202
Department of Media and Library Studies (MLS)	Dr. Henry Mambo	henry.mambo@out.ac.tz	0754770325
Department of Political Science, Public Administration, History and Philosophy (PSPAHP)	Dr. Jacob Lisakafu	jacob.lisakafu@out.ac.tz	0768089044
Department of Geography, Tourism and Hospitality Services (GTH)	Dr. Halima Kilungu	halima.kilungu@out.ac.tz	0755931975