

# THE OPEN UNIVERSITY OF TANZANIA

*Office of the Deputy Vice Chancellor (Planning, Finance and Administration)*

## INTERNAL MEMO

**TO:** All staff

**FROM:** Deputy Vice Chancellor (Planning, Finance and Administration)

**DATE:** 3<sup>rd</sup> June, 2022

**SUBJECT:** **SUBMISSION OF OPRAS ANNUAL YEAR REVIEW 2021/22**

Kindly refer to the above heading.

This is to remind all of you to prepare and submit your Online OPRAS annual review before **30.06. 2022**. There will be no extension after elapse of this date.

Please note that the act of not submitting **OPRAS** reviews is a violation of Rule. No.22 (6) of the Public Service Regulations of 2003, Order D.62 and D.67 of the Standing Orders for the Public Service as well as P.14 of the Human Resource Management and Operational Procedures 2019. Therefore all staff are urged to abide with these Regulations.

Yours,

**THE OPEN UNIVERSITY OF TANZANIA**



Prof. George S. Oreku

**Deputy Vice Chancellor (Planning, Finance and Administration)**