

## PROGRAMME TITLE: POSTGRADUATE DIPLOMA IN TECHNICAL AND VOCATIONAL TEACHER EDUCATION

### 1.0 Programme Overview:

The Postgraduate Diploma in Technical and Vocational Teacher Education (PGD-TVTE) is a one-year programme taught in 4 blocks of 13 weeks each. It aims at providing the student teachers with the knowledge and skills to teach technical-vocational courses. Among others, the programme will equip the students with a strong theoretical understanding of teaching technical-vocational education while integrating ICT in their teaching. The goal is to enable the learners to appreciate the ethical dimension of teacher professionalism in Technical and Vocational Education.

### Programme Summary:

Programme Name: Postgraduate Diploma in Technical and Vocational Teacher Education

Programme Initials: PGD-TVTE

1-3 Years

13

Blended Mode

### 2.0 Programme Information

#### 2.1 Entry Qualifications

A candidate aspiring for admission into Postgraduate Diploma in Technical and Vocational Teacher Education (TVTE) Programme should hold:

##### Option I

A Bachelor's Degree or an Advanced Diploma in fields related to technical and vocational education and training from any recognized institution

##### Option II

Any Bachelor's Degree or Advanced Diploma in addition to at least three years experience as an instructor in technical and vocational education and training

### 3.0 PROGRAMME STRUCTURES, REQUIREMENTS, LEVELS, MODULES, CREDITS AND AWARDS

#### 3.1 Programme Structure

The PGD-TVTE programme will be offered in a Blended Distance Learning mode, with some face-to-face sessions supported by online Open and Distance Learning (ODL) resources, technologies and services. This is a flexible programme whereby clustered courses will be taught and covered within four blocks of 13 weeks each. The courses will be conducted in MVTTC off-campus Centres and at OUT Regional Centres as the need arises. For quality assurance purposes, students will also do assignments and modular examinations at the end of each academic block.

#### 3.2 Course Credits

The PGD- TVTE programme shall have a total of 130 credits.

#### 3.3 Course Structure and Duration

The PGD-TVTE programme shall extend for a minimum period of one calendar year consisting of four academic blocks, and the first batch is expected to run from April 2020. This duration is for all courses and will include supervised Independent study. The candidates will take 8 core courses, and one elective course. The independent Study will fall under either Educational Research; Scientific Research; Innovative Project; or Entrepreneurial Project.

#### 3.4 Assessment Regulations

Each course (module) will be examined in the following manner:

- (a) Continuous Assessment (CA), 40 % by weight
  - One standardised test , 30% by weight
  - Attendance to course orientation, 5% by weight
  - Attendance to online assignments per module, 5%
- (b) Modular Examination( ME), 60 % by weight
- (c) Total module/course marks: CA +ME= 100%**
- (d) Teaching Practice, 100%
- (e) Independent Study, 100%

#### 4.1 The Courses

Each PGD-TVTE programme course (module) will carry at least ten (10) credits; and one is required to take a minimum of nine (9) courses i.e., the 8 core plus one elective. Teaching Practice (TP) and Independent Study (IS) are key components of the PGD-TVTE programme each with 15 credits. The PGD-TVTE programme components are presented in the matrix below.

#### 5.0 Programme Structure

**5.1 Table 1**

Course Code	Course Title	Status	Units	TCU Credit
<b>SEMESTER I</b>				
OEA 511	Foundations of TVET and Workforce Development	CORE	1	10
OEA 512	Learning Psychology and Didactics in TVTE	CORE	1	10
OEA 513	Curriculum Development in TVET	CORE	1	10
OEA 514	Management and Leadership in TVET	CORE	1	10
OEA 515	Entrepreneurship in TVET	CORE	1	10
OEA 516	Media and Technology for TVET	CORE	1	10
OEA 517	Inclusive Education and Gender Studies in TVET	CORE	1	10
<b>SEMESTER II</b>				
OEA 518	Research and innovation in TVET	CORE	1	10
OEA 519	Micro teaching	CORE	1	10
OEA 520	Teaching Practice	CORE	1	10
OEA 521	Independent Study	CORE	1	10
<b>Plus 1 unit from Any of the following Courses</b>				
OEI 511T	Teaching Methods for Language and Communication Skills	ELECTIVE	1	10
OEI 512T	Teaching Methods for Economics and Business Studies	ELECTIVE	1	10
OEI 513T	Teaching Methods for Applied Sciences	ELECTIVE	1	10
OEI 514T	ICT Teaching Methods	ELECTIVE	1	10
OEI 515T	Teaching Methods for Customer Service and Care Oriented Occupations	ELECTIVE	1	10
OEI 516T	Teaching Methods for Electrical Installation and Maintenance	ELECTIVE	1	10
OEI 517T	Teaching Methods for Carpentry and Joinery	ELECTIVE	1	10
OEI 518T	Teaching Methods for Hospitality and Tourism	ELECTIVE	1	10
OEI 519T	Teaching Methods for Automobile Mechanics	ELECTIVE	1	10
OEI 520T	Teaching Methods for Masonry and Brick Laying	ELECTIVE	1	10
OEI 521T	Teaching Methods for Welding and Metal Fabrication	ELECTIVE	1	10
OEI 522T	Teaching Methods for Plumbing and Pipe Fitting	ELECTIVE	1	10

OEI 523T	General Instructional Methods for Technical and Vocational Occupations	ELECTIVE	1	10
<b>TOTAL</b>			<b>13</b>	<b>130</b>

### 6.0 Fee Structure

6.1 General Fees for the Programme				
S/N	ITEM	LOCAL (TSH)	EAC/SADC (USD)	NON-SADC (USD)
1	Registration Fees	50,000/-	50	50
3	Examination fees paid per paper (Test & Exam)	20,000/-	40	60
4	Student Organization fees (annually)	20,000/-	20	20
5	Student Identity card	20,000/-	20	20
6	Plagiarism Fee	20,000/-	20	20
7	Quality Assurance Fee (annually)	20,000/-	20	30
8	Certification	20,000/-	20	30
<b>TOTAL General Fee</b>		<b>170,000</b>	<b>190</b>	<b>230</b>

### 6.2 Tuition Fees per Unit (or per 10 credits) for the Programme

1	Cost for each course	180,000/-	180	180
3	Teaching practice	200,000/-	200	220
4	Project/Independent study	200,000/-	200	220
<b>TOTAL Tuition Fee for Courses</b>		<b>2,380,000/-</b>	<b>2,380</b>	<b>2,420</b>
<b>TOTAL Tuition fee for the Whole Programme</b>		<b>2,550, 000/-</b>	<b>2,570</b>	<b>2,650</b>

## Annex 1: PGD-TVET Course Calendar for 2020 – 2021

FROM	To	BLOCK 1	WEEKS	RESPONSIBLE
June 4, 2020	Aug. 28, 2020	Orientation to Programme (Blocks)	<b>BLOCK 1, 13 WEEKS</b>	
		Foundations of TVET		MVTTC/OUT
		Learning Psychology and Didactics in TVTE		MVTTC/OUT
		Curriculum Development in TVET		MVTTC/OUT
		Management and Leadership in TVET		MVTTC/OUT
		Modular Examination		MVTTC/OUT
August 31, 2020	Nov. 27, 2020	<b>BLOCK 2</b>		

		Mid-Block F2F/TT	<b>BLOCK 2, 13 WEEKS</b>	MVTTC/OUT
		Entrepreneurship in TVET		MVTTC/OUT
		Inclusive Education and Gender Issues in TVET		MVTTC/OUT
		Media and Technology in TVET		MVTTC/OUT
		Modular Examination		
Nov. 30, 2020	Feb. 26, 2021	<b>BLOCK 3</b>	<b>BLOCK 3, 13 WEEKS</b>	
		Mid-Block F2F/TT		MVTTC/OUT
		Research and innovations in TVET		MVTTC/OUT
		Elective (1 Module)		MVTTC/OUT
		<b>Micro-Teaching</b>		MVTTC/OUT
		<b>Independent Study (Project)</b>		MVTTC/OUT
		Modular Examination		MVTTC/OUT
		Teaching Practice	MVTTC/OUT	
March 1, 2021	May 28, 2021	<b>BLOCK 4</b>	<b>Block 4, 13 weeks</b>	
		Independent Study (Project)		MVTTC/OUT
		Independent Study (Project)		MVTTC/OUT
		Mid-Block F2F/TT		MVTTC/OUT
		Modular examination	MVTTC/OUT	

**KEY:**

F2F                      Face to face Session  
TT                         Timed Test

**How to Apply:**

To apply for the Postgraduate Diploma in Technical and Vocational Teacher Education (PGD-TVET), applicants can do ONE of the following options:

1. Apply online from the University website ([www.out.ac.tz](http://www.out.ac.tz)), then click admission,  $\Rightarrow$  go to postgraduate,  $\Rightarrow$  then go to online application. Follow all the procedures, and then provide all the necessary information online.
2. Download the Postgraduate application form from the University website ([www.out.ac.tz](http://www.out.ac.tz)), then tick (✓) against PGD-TVET programme. Fill-in all the necessary information, then send the duly filled-in form to: **The Post Graduate Unit, The Open University of Tanzania, P.O. Box 23409, Dar-es-Salaam. Or scan and e-mail to [dpgs@out.ac.tz](mailto:dpgs@out.ac.tz), copied to [dfed@out.ac.tz](mailto:dfed@out.ac.tz).**