

OPEN UNIVERSITY OF TANZANIA

List of Non Degree Programmes Approved to Admit Students for 2019-2020 Admission Cycle
(For form four, Form 6, diploma, NTA level 5 and 4 holders)

A: ENTRY REQUIREMENT FOR DIPLOMA PROGRAMMES

1. FOUNDATION PROGRAMME (OFP) NTA LEVEL 6

Applicants who do not straight away qualify under the degree programme requirements may register for Foundation Programme by which one is awarded a certificate. This is a pre-university entry programme offered by the Institute of Continuing Education to suit requirement of various degree programs.

Entry Requirements

- i) Advanced Certificate of Secondary Education Examination (ACSE) with at least 1.5 points from TWO subjects; with not less than four passes at O level obtained prior to the ACSE. **OR**
- ii) An Ordinary Diploma from a recognized institution with a GPA of at least 2.0 **OR**
- iii) NTA Level 5 or Professional Technician Level II Certificate with not less than four passes at O level. **Passes in Religious and General Studies are not counted**

2. DIPLOMA IN EARLY CHILDHOOD

- i) Grade A teaching Certificate or Basic Certificate in Teaching NTA 4. **OR**
- ii) Certificate in Early Childhood Education) with an average pass of not less than B grade PLUS at least 4 passes in Certificate of Secondary Education.
- iii) Admission into this programme is open for **IN-SERVICE TEACHERS** only.

3. COMMONWEALTH YOUTH PROGRAMME DIPLOMA IN YOUTH DEVELOPMENT WORK

- i) Advanced Certificate of Secondary Education with a minimum of one principal pass or three subsidiaries. **OR**
- ii) Basic Certificate in Youth Work or any relevant field from a recognized Institution with Certificate of Secondary Education with at least 4 passes

4. DIPLOMA IN PRIMARY TEACHER EDUCATION

- i) At least Grade A teaching Certificate (or Basic Certificate in Teaching NTA 4 or
- ii) Certificate in Early Childhood Education with an average pass of not less than B grade PLUS at least 4 passes in Certificate of Secondary Education.
- iii) Admission to this programme will be for candidates who are **IN-SERVICE TEACHERS** only.

5. DIPLOMA IN COMPUTER SCIENCE NTA LEVEL 6

- i) NTA Level 4 Certificate in Information Technology, Information and Communication Technology (ICT), Computer Science, Computing, Computer Engineering, Information Systems, Information Systems Security Management, Data Management, Telecommunication, Business Information

Technology (BIT), Computer Studies, Information Systems and Network Technology or Electronics Engineering with Certificate of secondary education examination with at least four passes **OR**

- ii) Advanced Certificate of Secondary Education Examination (ACSE) with at least one principle pass and one subsidiary with not less than four passes at O level.

6. DIPLOMA IN LIBRARY AND INFORMATION STUDIES

- i) Advanced Certificate of Secondary Education with a minimum of one principal pass or three subsidiaries. **OR**
- ii) Basic Certificate in Library and Information Studies (NTA level 4) or any relevant field from a recognized Institution with Certificate of Secondary Education with at least 4 passes

7. DIPLOMA IN BUSINESS ADMINISTRATION (NTA LEVEL 6)

- i) Certificate of Secondary Education with at least 4 passes with a **minimum of D** in mathematics
- ii) Basic Certificate in Business Administration (NTA Level 4) with
- iii) Certificate in Business Administration (NTA level 4 or other business related field from any recognized institution OR
- iv) Advance certificate of secondary Education with at least one principle pass or three subsidiaries.

8. DIPLOMA IN PROCUREMENT AND SUPPLY (NTA LEVEL 6)

- v) Certificate of Secondary Education with at least 4 passes
- vi) Basic Certificate in procurement and supply (NTA Level 4) and
- vii) Certificate in procurement and (NTA level 4 or other business related field from any recognized institution OR
- viii) Advance certificate of secondary Education with at least one principle pass or three subsidiaries.

9. CERTIFICATE IN PROCUREMENT AND SUPPLY (NTA LEVEL 5)

- i) Certificate of Secondary Education with at least 4 passes and
- ii) Certificate in procurement and supply (NTA Level 4) OR
- iii) Advance certificate of secondary Education with at least one principle pass or three subsidiaries

10. TECHNICIAN CERTIFICATE IN COMPUTER SCIENCE NTA LEVEL 5

- i) Certificate of secondary education examination with at least four passes **Plus** Basic Certificate in Information Technology, Information and Communication Technology (ICT), Computer Science, Computing, Computer Engineering, Information Systems, Information Systems Security Management, Data Management, Telecommunication, Business Information Technology (BIT), Computer Studies, Information Systems and Network Technology or Electronics Engineering with GPA 2.0 and above. **OR**
- ii) Advanced Certificate of Secondary Education with a minimum of one principal pass or three subsidiaries

11. CERTIFICATE IN YOUTH WORK

- i) Certificate of Secondary Education with at least 4 passes OR
- ii) National Vocational Award (NVA) Level 3.

12. CERTIFICATE IN LIBRARY AND INFORMATION STUDIES

- i) Certificate of Secondary Education with at least 4 passes OR
- ii) National Vocational Award (NVA) Level 3 in related field.

13. CERTIFICATE IN DISTANCE EDUCATION

- i) Certificate of Secondary Education with at least 4 passes **OR**
- ii) National Vocational Award (NVA) Level 3.

14. **CERTIFICATE IN EARLY CHILDHOOD EDUCATION**
 i) Certificate of Secondary Education of **DIVISION THREE** with at least 4 passes **OR**
 ii) Admission into this programme is open for **IN-SERVICE TEACHERS** only
15. **BASIC CERTIFICATE IN COMPUTING AND INFORMATION TECHNOLOGY (NTA LEVEL 4)**
 i) Certificate of Secondary Education with at least 4 passes **OR**
 ii) National Vocational Award (NVA) Level 3 in Information Technology related field.
16. **CERTIFICATE IN HAIRDRESSING AND BEAUTY THERAPY**
 i) Certificate of Secondary Education with at least 4 passes **OR**
 i) National Vocational Award (NVA) Level 3 in Hairdressing and Beauty Therapy, Cosmetology or related field
17. **BASIC CERTIFICATE IN BUSINESS ADMINISTRATION (NTA LEVEL 4)**
 i) Certificate of Secondary Education with at least 4 passes with a **minimum of D** in mathematics **OR**
 ii) National Vocational Award (NVA Level 3) in any field from an institution recognized by VETA
18. **CERTIFICATE IN BUSINESS ADMINISTRATION (NTA LEVEL 5)**
 iv) Certificate of Secondary Education with at least 4 passes with a **minimum of D** in mathematics and
 v) Certificate in Business Administration (NTA Level 4) **OR**
 vi) Advance certificate of secondary Education with at least one principle pass or three subsidiaries
19. **BASIC CERTIFICATE IN PROCUREMENT AND SUPPLY (NTA LEVEL 4)**
 iii) Certificate of Secondary Education with at least 4 passes **OR**
 iv) National Vocational Award (NVA Level 3) in any field from an institution recognized by VETA
20. **BASIC CERTIFICATE IN ACCOUNTANCY (NTA LEVEL 4)**
 v) Certificate of Secondary Education with at least 4 passes with a **minimum of D** in mathematics **OR**
 vi) National Vocational Award (NVA Level 3) in any field from an institution recognized by VETA
21. **DIPLOMA IN ACCOUNTANCY (NTA LEVEL 6)**
 ix) Certificate of Secondary Education with at least 4 passes with a **minimum of D** in mathematics
 x) Basic Certificate in Business Administration (NTA Level 4) with
 xi) Certificate in Business Administration (NTA level 4 or other business related field from any recognized institution **OR**
 Advance certificate of secondary Education with at least one principle pass or three subsidiaries